



# DERMACON INTERNATIONAL 2019 INDIA

First international Conference & 47th National Conference of Indian Association of Dermatologists Venereologists and Leprologists, Venue: Clarks Exotica Convention Resort & Spa, 17th -20th January



## STALL BOOKING FORM

### Exhibitor Detail:

Company's Name .....

Contact Person.....Designation.....

Address.....

City.....PIN code .....Country.....

Phone (with STD/ISD Code).....Fax..... Mobile.....

Email.....Website.....

Name as you desire on stall fascia board Please mention your company fascia not more than 25 letters including the name of the city

Grid of 16 empty boxes for name entry

Preferred Stall Location 1 Stall No..... 2 Stall No..... 3 Stall No.....

Display Area/ Scheme	Size	Rates	GST	Amount
Shell Scheme			+.....	=.....
Extra Furniture			+.....	=.....
Extra Power Consumption			+.....	=.....
Others			+.....	=.....
			<b>Total Amount</b>	

### Payment Detail:

We wish to solicit our participation in DERMACON INTERNATIONAL 2019 being held at Clarks exotica convention centre and spa, Bengaluru, Karnataka. We acknowledge that we have read and accepted Rules & Regulations and by submitting this application, we undertake to comply with the same. We are enclosing

Demand Draft/Transaction ID No: ..... Dated:..... Drawn.....

In favour of **DERMACON INTERNATIONAL 2019** payable at Bengaluru.

Name ..... **Signature with Seal**.....

**Date** ..... **Place**..... **Designation**.....

Account Name: **DERMACON INTERNATIONAL 2019**, Account Number: **50100214642013**

Bank: **HDFC**, Branch: **BANASWADI**,

IFS Code: **HDFC0001759**.....

## FOR OFFICE USE ONLY

Receipt No ..... Date.....

### **POSSESSION OF STALL:-**

Exhibitors can start moving in their materials and setting up stalls w.e.from 14th JAN, 2019, 9 AM, Please note that possession of the stall will not be given till all the dues are cleared by the Exhibitor and the Exhibitor will be issued "Stall Possession Certificate" To facilitate this, DERMACON INTERNATIONAL Secretariat will be set up 3 days prior to the conference at the venue site.

### **VACATION OF STALL:-**

Exhibitors will be allowed to remove their exhibits only after closure of the exhibition on LASTDAY of the conference. Goods can be moved outside the venue only after submitting "NOC-Exit" in duplicate duly signed by Organisers. The work of removing the exhibits from the venue must be completed on the same day. After this period the Organizers will be at the liberty to remove the exhibits at the cost and risk of Exhibitors.

### **CHANGE OF VENUE AND DATES:-**

1. The Organizers reserve the rights to change the venue, dates and / or duration of the conference.
2. The Organizer also reserve the right to change the floor plans and / or location of space allotted or size of the stall or stall no to an exhibitor or exit/ entry points, passages, etc. any time before the commencement of erection of the stalls, if in the opinion of the Organizers, such changes are necessary.
3. Any such changes shall not be sufficient ground for exhibitor to cancel their participation and in case of withdrawal from participation no refund will be permissible.

### **CANCELLATION:-**

The Organizers reserve the right at all times to change the dates of conference or cancel for reasons beyond their control.

### **TAXES:-**

GST and other taxes as applicable in Karnataka state shall be charged extra.

### **PENALTY:-**

If there is any fire or loss to the property or physical damage to the human or material, the compensations shall be fully recovered from the erring company.

### **Hours of Operations**

The exhibition hall will open at specific scheduled time each day as follows: -

Day	Purpose	Opening Time	Closing Time
14 <sup>TH</sup> JAN 2019	Set up	09:00 AM	07:00 PM
	Set up	07:00 AM	07:00 PM
15 <sup>TH</sup> JAN 2019	Setup completion	07:00 AM	06:00 PM
16 <sup>TH</sup> JAN 2019	Dry run (no activity)	09:00AM	01:00PM
17 <sup>th</sup> JAN 2019	Exhibition	08:00 AM	06:00 PM
	Exhibition	08:00 AM	06:00 PM
	Exhibition	08:00 AM	02:00 PM
20 <sup>TH</sup> JAN 2019	Pack up	02:00 PM	07:00 PM
21 <sup>ST</sup> JAN 2019	Complete clearance & Pack up	07:00 AM	07:00 PM

## **TERMS AND CONDITIONS**

### **GENERAL GUIDELINES FOR EXHIBITORS**

- ❖ The Organizer will provide a basic shell scheme booth structure for standard booths / Open Space for Preferred partner, Platinum, Diamond, Gold & silver stall categories, electricity connections(2KV to 5KV depending on stall size) and standard signage.
- ❖ Exhibition space designs have to be submitted to Organizing Committee for approval on or before 05th JAN 2019. OC will provide raw space only.
- ❖ Company can customize the exhibit space, aesthetically as per the theme of the conference. However, the proposed design is to be submitted to the organizing Secretary for approval.
- ❖ Use of special signage and lighting are permitted to all categories of sponsors.
- ❖ The exhibiting company will bear charges for special booth designs, decorations and additional furnishings. However, if company wants to engage its own vendor for designing & erecting the infrastructure, prior permission from OC is mandatory and must submit a letter authorizing the firm to act on their behalf.
- ❖ Additional amenities such as telephone lines, Internet facilities, broadband data services, special electrical connections, special lighting and equipment, audio-visual services, and hired manpower could be arranged by the Exhibition Manager on payment. Contact details of the Exhibition Manager will be provided on request.
- ❖ An Exhibitor Service Centre will be operational from 9:00 AM on 14th January 2019 until completion pack-up. Representative of the Exhibition Manager will be available to attend to last-minute requests and emergencies.
- ❖ Temporary workers hired to set up booths will be issued Photo ID Cards by the Exhibition Manager at Exhibitor Service Centre. For loss of Photo ID Card, a duplicate card will be issued on payment basis. Duplicate Photo ID Cards..... ₹. 1000/- (Each).
- ❖ All temporary workers will leave premises at the commencement of Technical Exhibition before 16th January, 2019 at 7:00 pm.
- ❖ All vehicles, goods vehicles and personal vehicles of the exhibitors to be removed from the venue by 1900 hrs, on 15th January 2019, any vehicle parked in the venue will attract suitable fine of Rs.50000/- and will be removed by the OC. The OC will not be responsible for any damage caused to the vehicles while being removed. All service vehicles should have a sticker attached to the vehicle with the name of the company and phone no. Of the driver
- ❖ All employees, representatives, guest, and hired workers who wish to be present in the Exhibition Area after 1900 hrs on 16th January 2019 onwards must be registered as Industry Representatives Registration charges are enumerated below.
- ❖ Any space NOT occupied by 1800 hrs on 15th January, 2019 shall be deemed forfeited and no refund shall be paid. The Organizing Secretary may reassign such place to other company without any further communication.
- ❖ Exhibits must be staffed during exhibition hours. Booth staffs are expected to dress and conduct themselves in a manner consistent with a professional medical meeting.
- ❖ Booth lectures are not permitted.
- ❖ Order taking and sale of exhibited products and other genuine products of the exhibiting company are permitted provided that transactions are conducted in an appropriate professional manner & taxes are to be charged as per the Karnataka Government policy.
- ❖ All display items must conform in all respects to applicable safety, standards and health, biohazard, and fire codes.
- ❖ All operational laser devices that project sound beyond the exhibition booth are not permitted.
- ❖ Smoking is strictly prohibited within the boundary of the Exhibition Area and the complete venue. Except in the smoking zone.
- ❖ ANY INFLAMMABLE ITEMS WILL NOT BE ALLOWED STRICTLY INSIDE THE EXHIBITION AREA
- ❖ The Exhibition Manager will ensure adequate and periodic cleaning of the premises.
- ❖ Adequate 24-hour professional security cover will be provided. For this a professional agency will be hired for the whole duration of the Exhibition. However, if any company wants to hire a separate Security agency, prior permission has to be sought from the Org Committee. They have to be necessarily issued Photo ID Cards.
- ❖ The exhibitors should submit in writing to the organizers, the planned activities and the material and any items to be distributed to the delegates during the conference, any items or material being distributed without the prior permission of the OC may be confiscated by the OC
- ❖ All exhibitors should insure their exhibits and equipment's against theft, fire, and damage due to natural calamities. The organizers will not bear insurance charges.

- ❖ All designs should have DERMACON INTERNATIONAL logo and name of DERMACON INTERNATIONAL 2019 INDIA, prior approval from the Organizing Committee is mandatory.
- ❖ No banner, poster, standee or any kind of branding and advertisement will be allowed inside the entire venue by the Exhibitors. All banners, poster, standees, or any kind of advertisement material to be placed outside the allotted stall area has to be authorized by the OC. The organizing committee on prior approval and designated payment will erect and remove all the exhibition material as per the prior booking by the company. If any unauthorized advertisement material is found inside the entire private property of the venue, the same will be cleared immediately by the OC/ EXHIBITION MANAGER without any notice to the company
- ❖ Exhibitors are not allowed to use the passage, hindrance to the movement to the delegates. Similarly, exhibitors will not be allowed product demonstration in the passage or outside their stall or play stereo equipment disturbing other stall holders. The Organizers will decide as to what constitutes the nuisance and their decisions will be binding on the exhibitors.
- ❖ Exhibitors will themselves ensure the security of their products/ machinery/ equipment. The Organizing Committee will not be responsible for any loss, damage or theft.

**NOTE: -**

All sponsorship tariffs are exclusive of GST and other taxes as applicable in state of Karnataka which will be added to the invoice. The above informative details are indicated for your convenience and do not imply any responsibility on part of the organizers. We are aware that the sponsorship of any of the above packages may not suit your current marketing aims. We are therefore willing to tailor a package to suit your objectives. Please feel free to contact the secretariat to discuss your needs.

**ALLOCATION OF SPACE: -**

Space allocation will be made on First Come First Serve basis, after signing the contract and advance payment. Please submit your request on the prescribed format given in the Trade Brochure along with the advance payment to the conference secretariat. Upon receipt of the advance payment, space will be reserved and an invoice will be generated for final payment with the deadline. Only those companies will be considered for allocation of space whose full payment has been realized.

**ELECTRICITY: -**

Electricity charges shall be as per the Actuals, for details contact Exhibition Manager.

**EXHIBITOR REGISTRATION: -**

All exhibitors must be registered and will receive a badge displaying the name of the exhibiting company. Two Exhibitor ID Cards & Entry passes will be handed over to the authorized company person. Thereafter, for any additional ID badge exhibitor will be charged, for registration details please refer brochure or visit [www.dermaconinternational2019.com](http://www.dermaconinternational2019.com)

***Exhibitors registrations allow access to the exhibition area only and shall be used by company staff only. For regular updates, kindly log on to our conference website/ contact organizing secretaries' office***

<b>PAYMENT TERMS</b>	
Advance Booking Amount	25% of the total payable.
Second Instalment	50% of the total payable by 31 <sup>st</sup> August 2018
Final Instalment	Full amount to be paid on or before 15 December 2018

**Declaration**

We have read above term and condition, we hereby accept to abide by all the terms and condition laid down by organising secretary

**Authorised Seal & Signature from the company**

: \_\_\_\_\_ Date: \_\_\_\_\_